

ATLANTIC CITY EDUCATION FOUNDATION TEACHER INITIATIVE MINI-GRANT PROGRAM

GENERAL INFORMATION

Who is eligible to apply?

Any teacher who works directly with students in the Atlantic City Public Schools is eligible to apply for a Mini-Grant.

What are the conditions for receiving a Mini-Grant?

Money received under the Mini-Grant Program must be used for the direct benefit of the students of Atlantic City. The funds are intended for the type of project that goes beyond regular classroom activities. Documentation of all expenditures must be submitted with the final report to the Atlantic City Education Foundation.

What is the annual funding period?

The grant period will begin March 1 and will extend to June 15 of each year. The time line is as follows:

December 31.....	Application deadline
January 31.....	Recipients receive notice of Mini-Grant Award
June 15.....	Final reports are due from recipients

What types of activities/projects are eligible?

Any project that is creative or innovative and will serve to enrich or extend the normal curriculum will be considered. The program may involve any of the subject areas and should support the New Jersey Core Curriculum Content Standards. The project can be integrated into the regular school day, or can be scheduled as an after-school program.

If you have any questions, please contact Jennifer Couthen at Texas Avenue School or by cell phone (233-8783) or Anne Rosenberg (345-4715).

ATLANTIC CITY EDUCATION FOUNDATION TEACHER INITIATIVE MINI-GRANT PROGRAM

Procedure for applying for the Mini-Grant

1. Complete the information required and obtain the necessary signatures.
2. Please provide a description of your project or program. (Typewritten please!) It must contain the following:
 - a. Clearly stated goals and objectives. These should reflect the New Jersey State Core Curriculum Standards, but extend beyond the requirements of your daily duties. (In other words, be creative and “think outside the box”!)
 - b. A thorough overview of the project:
 - i. how many students will participate
 - ii. who will supervise the students in addition to the applicant
 - iii. tentative time line for special activities or presentations by the students
3. Outline of your budget and expected expenditures
4. Assessment/Evaluation - Identify how the effectiveness of your project will be demonstrated. Discuss how your goals and objectives will be measured in your evaluation.
5. Detail format of final report.

Please note: **All applications must be completed and postmarked by the last day of December of each year.**

**Atlantic City Education Foundation
Post Office Box 7206
Atlantic City, NJ 08404-7206**

**ATLANTIC CITY EDUCATION FOUNDATION
TEACHER INITIATIVE MINI-GRANT PROGRAM**

APPLICATION FORM

(Please type or print)

Name of Applicant _____

Your School _____

Phone number and extension _____

Email address _____

Grade &/or Subject you teach _____

Applicant's Signature _____

CERTIFICATION OF ADMINISTRATOR

This applicant is a teacher at _____
(Name of School)

My signature, below, certifies that this application was submitted to me and reviewed by me on the date shown.

Signature of Principal/Vice Principal _____

Date certification was signed _____

NOTE TO PRINCIPAL:

Please do not sign for any application that is submitted to you after the last day of December. Send all applications to:

**Atlantic City Education Foundation
Post Office Box 7206
Atlantic City, NJ 08404-7206**